



Chromebook Loan Policy

Great Lakes Learning Academy will provide, upon request, a Chromebook (on loan) to students for access to their online course materials, and for engaging in both asynchronous and synchronous learning activities. These devices are considered property of the school and come with an expectation that they will be handled with care.

Students may only have one Chromebook loaned to them at a time. If a device is damaged or malfunctioning, a replacement Chromebook may be requested. Upon said request, a prepaid equipment return label and return instructions will be sent to the family with an expectation that the return will be made no more than 10 days after receipt of replacement. Families will not be able to request an additional replacement until the original device has been returned.

Families will be issued a maximum of 3 Chromebooks per student over the course of the students enrollment, and never more than one at a time. It is the school's intent to provide as much opportunity to engage in courses as possible, however if the devices loaned to a family are shown to be frequently mishandled, the loan will no longer be allowed to continue.

Should extenuating circumstances arise or if you would like to appeal any of the policies, a request may be made to the school's executive director, including a plan for the return of the malfunctioning or damaged Chromebooks.

Do not tamper with your school issued device. Repairing damages or installing additional unauthorized hardware/software is a violation of the loan program and will immediately qualify as willful damage of school property.

For Chromebooks that are lost during shipping, or are otherwise undelivered, families will follow the same procedure for requesting a replacement. The lost device will be remotely deactivated, and an investigation will be initiated with the shipping provider. If a Chromebook shipment results in undelivered equipment again, the family may be required to pick up any replacements at the school's physical address to ensure receipt. A family has 15 days from original request to notify the school that the equipment has not been received before fault is found with the requesting family.



Internet Service

A family may elect to receive a mobile wi-fi unit that utilizes the T-Mobile cellular signal to provide internet access for school purposes. The mobile wi-fi unit is loaned to families on a per family basis, not a per student basis. Families who utilize mobile wi-fi units agree to be responsible for replacement costs of the unit should it be damaged or lost during the time it is issued to the family. The mobile wi-fi unit must be returned once the student is no longer enrolled. For questions regarding availability of mobile wi-fi units, please contact the school directly at 517-381-5062.

Families will be responsible for the cost of repair or replacement for devices.